



MARSDEN STATE HIGH SCHOOL

School Representation Policy

Expectations of a Marsden State High School student: At Marsden State High School (Marsden SHS) we pride ourselves on offering our students superior opportunities built on a culture of high expectations. This includes a comprehensive range of learning experiences and school representation opportunities. In order for students to participate in extracurricular activities or to undertake school representation, a set minimum standard is required:

1. Attendance → Students must have a current attendance rate of 92% or above
2. Academic Performance → Students must be on track to gain a Queensland Certificate of Education (QCE) or Junior Certificate of Education (JCE)
3. Behaviour → Students uphold the schools Responsible Behaviour Plan
4. Students uphold their student contract requirements

We believe that it is important to set high expectations for students in relation to academic achievement and attendance in order for us to achieve our school vision: Dare to inspire. Make a Difference!

Objectives: This policy is designed to:

- ✓ Ensure students are provided with every opportunity to achieve the requirements for success in their academic studies
- ✓ Encourage students to find a balance between their academic studies and extracurricular involvement
- ✓ Align all extracurricular activities with Marsden SHS expectations across Years 7 to 12

Implementation: School representation includes any activity where the student represents the school in addition to the core curriculum being delivered. *Examples include:* school formals, school socials, camps, representative sport, competitions, seminars, excursions and performances.

At the beginning of each term (except term one) the Youth Engagement Officer will compile and publish a list of students who are not eligible to participate in extracurricular activities or school representation. This will last for the duration of that term only, providing the student has met the conditions of the school representation policy by the end of said term. If the student fails to do this, they will remain ineligible to represent the school.

If a student on the ineligible list feels they have improved their academic standing and/or attendance and met the conditions of the representation policy sooner than the end of one term, or would like the chance to do this, they should see their relevant Year Level HOD. The Year Level HOD will assist them to develop an improvement plan in order to meet the expectations of the representation policy. The student may then make an application for special consideration to the Executive Principal (see below.)



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Educate

During Term 1, students, parents and staff will be educated in relation to the requirements of School representation and extracurricular participation



Track

At the beginning of Term 2,3 & 4 the Youth Engagement Officer and Year Level HOD will compile and publish a list of students who are ineligible to participate in any extracurricular activities



Implement

Program Coordinators/staff are responsible for ensuring students are eligible to participate in extracurricular activities/school representation.

Application for Special Consideration: Students are permitted to make an Application for Special Consideration if they believe they should be entitled to participate in an extracurricular activity. It is expected that this form of application will only be completed if some atypical or medical event has taken place in the student's life that has had a negative impact on their academic performance and/or attendance. This application will be considered by the Executive Principal, in consultation with the Year Level HOD. When a student regains representation eligibility, they will be notified by the Year Level Head of Department. If a student is not removed from the ineligible list via this process, they remain on the list for the remainder of the term. At the end of the term they will automatically be removed from the list if they have met all School Representation minimum standards.

This Application for Special Consideration form can be obtained from your Year Level Head of Department (Year 7: X Block, Year 8-12: Y Block).



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Application for Special Consideration - Representation@marsden

In order to participate in extracurricular activities or school representation all students must meet the following requirements:

1. Attendance → Students must have a current attendance rate of 92% or above
2. Academic Performance → Students must be on track to gain a Queensland Certificate of Education (QCE) or Junior Certificate of Education (JCE)
3. Behaviour → Students uphold the schools Responsible Behaviour Plan
4. Students uphold their student contract requirements

If you believe special circumstances have affected your ability to meet the above requirements and would like to participate, you must apply for special consideration by filling in the form below:

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STUDENT TO COMPLETE

I, _____ understand that not meeting the conditions above will mean I will not be allowed to represent the school in any extracurricular activity. The extracurricular activity I wish to participate in is: _____.

Reason for not meeting the minimum standard/s for school representation in Attendance, Academic

Performance and/or Behaviour (please attach relevant medical documentation if applicable):

Student signature: _____ **Parent/Carer signature:** _____ **Date:** _____

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SCHOOL USE ONLY

Special Consideration granted: YES / NO Reason(s):

Year Level HOD signature: _____ **Date:** _____

Executive Principal signature: _____ **Date:** _____

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TO BE RETURNED TO THE STUDENT

Your request for Special Consideration to participate in _____ has been:

APPROVED

NOT APPROVED

If your request is not approved and you wish to query this decision, you may make an appointment to meet with the Executive Principal.

Executive Principal signature: _____ **Date:** _____