



## Credit Transfer Policy

Marsden State High School recognises any Qualification and/or Unit of Competency issued by another Registered Training Organisation (RTO). Learners need to provide a certified Statement of Attainment issued by another RTO that identifies the same unit to those that the learner is enrolling into.

Marsden State High School will seek verification of the certificates from the issuing RTO and the RTO Manager (or Delegate Officer) will confirm using Student Management (where appropriate).

In order to obtain a credit transfer for Units of Competency, the learner will need:

- A copy of the qualification and transcript OR statement of attainment. These documents must be certified by a Justice of the Peace (Signed and stamped).